

# The Wye Nursery Newsletter - April 2018



## We have a new team member!

We would like to welcome Sarah to our team who will be working alongside Maria in the office as the nursery Operations Manager. Some of you may recognise Sarah as she has worked at The Wye Nursery previously. We hope you will join us in welcoming her back!!

## New website and Facebook Group!

The Wye Nursery have an exciting new look website which is now live. The website will be updated on a regular basis and is designed to be a source of information for both existing and prospective parent's. You can access it at [www.thewyenursery.co.uk](http://www.thewyenursery.co.uk) . We now have a Facebook page and Facebook group called The Wye Nursery. The page is open to everyone to like and share but the group is closed, and information in this group will only be accessible to parents/carers of children attending the nursery who are accepted into it.

## Arriving at nursery/collecting from nursery.

We have noticed that some parents are arriving far too early for their session. If you are unsure what time your session begins, please ask the room supervisor to confirm this with you. We are unable to take in children earlier (unless arranged in advance) as this affects the strict adult to child ratios we must follow to comply with our Ofsted registration. If you do arrive early for your session, you will be asked to wait outside until your session starts. We also ask that when ringing the doorbell, you have a little patience and give the staff time to answer, especially at busy periods when staff are busy meeting the children's needs. We have had a few incidents recently where it has taken a few minutes to get to the door and parents have been a little disgruntled! We get there as soon as we can!!

## Suitable/Spare Clothing

Please could you ensure that your child attends nursery wearing suitable clothing. Children's time at nursery consists of exploring, creating, and getting messy!! It is for this reason that we ask you to dress your child in clothes that you do not mind getting dirty/wet and that are appropriate for the weather forecast that day. The children have access to the outside area all year round in any weather as we are fortunate to have the undercover area, so it is essential they have the appropriate outdoor wear and a **named spare set of clothing** in case of any accidents/spillages that may occur. Now that the weather has taken a turn for the better we also ask that you provide your child with a **named bottle of sun cream and sunhat** which is left at nursery and applied to your child when appropriate. If it is a hot day and your child has not been provided with the appropriate sun care, we will have no alternative but to keep them inside to avoid the hottest parts of the day and the possibility of them being sunburnt.

## Accident and Illness policy

We are in the process of updating our policies and procedures. These are available to view in nursery by request and will soon be available to view on our new look website. As part of our update, we have introduced a head bump letter which will be given out if your child has been treated with a bump to the head whilst at nursery, but no further action is needed at that time. It is also part of our policy to call a parent/carer to advise them of the head bump.

In line with our child protection policy, it is essential that parents/carers inform a staff member of any bumps or bruises your child has sustained whilst at home or on their way to nursery. You will be asked to complete a bump at home form which will be kept in your child's personal folder.

If your child has been suffering with sickness or diarrhoea, please be aware that the exclusion period for this is **48 hours from the last episode**. A copy of the public health exclusion periods poster is displayed on the parents notice board located in the main hallway. If you have any questions regarding this, please do not hesitate to ask a member of staff.

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## Headlice

There have been a few cases of headlice in the nursery recently. Please can you be on the lookout and ensure that you check your child's hair at least once a week. If live lice are found, please treat accordingly. Please find attached an information leaflet which explains what headlice look like and how they can be treated.

## Nursery Photo's

We are pleased to inform you that our nursery photographer Sandra Williams will be coming in on Monday 18<sup>th</sup> and Tuesday 19<sup>th</sup> June 2018 for the annual nursery photographs of the children to be taken. There is no obligation to purchase these photographs and proofs will be given out before any orders are taken. Please find attached a permission slip for you to complete which gives us your permission for your child's photographs to be taken by Sandra. More information will be given closer to the time with regards to siblings etc.

## Hot Weather

If you provide your child with a packed lunch at nursery, please could you ensure that in the hot weather you include an ice pack which will help to keep their food cool throughout the day. Your child will also need to be provided with a drink in a named cup/beaker. They will have access to this throughout the day. We will of course refill this with water through the day when needed. If you would prefer your child's cup to be refilled with squash, you will need to provide us with a named bottle of squash which can be kept in the nursery kitchen.

## Front Door

It has been brought to our attention, that the front door is sometimes not being closed properly when parents are leaving the nursery. It is **essential that the front door is closed fully behind you when leaving** to ensure the safety of the children and staff in the nursery. Also, for the same reason, if you are leaving, please do not hold the door open for others coming in unless a member of staff has acknowledged who is at the door and has authorised you to do so. Similarly, there may be occasions when a staff member does not recognise a parent/carer and advises that they will have to gain authorisation from a colleague to let you in. Please do not be offended by this. This again is to safeguard and protect all the children in our care.

## Mobile Phones

Under no circumstances are parents/carers permitted to use their mobile phones whilst on the nursery premises. Please ensure that they are always kept in your bag/pocket. If your phone rings whilst you are in the nursery building and you attempt to answer it, you will be asked to leave until the call has ended.

## Dates for your diary

- Monday 7<sup>th</sup> May 2018 – Bank Holiday – Nursery Closed
- Monday 28<sup>th</sup> May 2018 – Bank Holiday – Nursery Closed
- 28<sup>th</sup> May – 1<sup>st</sup> June 2018 – Half Term
- Monday and Tuesday 18<sup>th</sup> + 19<sup>th</sup> June 2018 – Nursery Photographer

Many thanks for your continued support

Best Wishes

Maria, Sarah and The Wye Nursery Staff